

TURTLECREEK TOWNSHIP BOARD OF TRUSTEES

ON

AUGUST 26

25

The regular scheduled meeting of the Board of Trustees of Turtlecreek Township was held on August 26, 2025 at 8:00 a.m. with the following persons:

TRUSTEES: Dan Jones, Jonathan Sams (8:02) and Spencer Cropper

FISCAL OFFICER: Amanda Childers

GUEST: Tammy Boggs, Jon Paul Campbell, Kenny Hickey, Brad Edrington, Jen Patterson and Ryan Cook.

The meeting opened with Mr. Jones leading the Pledge of Allegiance.

The minutes of the meeting held on August 11, 2025 were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. Cropper moved for acceptance, seconded by Mr. Jones. All were in favor and the minutes were approved as written.

The minutes of a work session held on August 12, 2025 were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. Cropper moved for acceptance, seconded by Mr. Jones. All were in favor and the minutes were approved as written.

The minutes of a special meeting held on August 12, 2025 were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. Cropper moved for acceptance, seconded by Mr. Jones. All were in favor and the minutes were approved as written.

Ryan Cook from Warren County Regional Planning Commission came to the meeting to give an update on the Turtlecreek West Plan. Mr. Cook provided the current and proposed land maps for Future Land Use Categories. The mixed-use neighborhood designation was removed. Two categories were added: Commercial/Residential (Complimentary Zoning District: B-1 Neighborhood Commercial, B-2 Community Commercial & MXU-C Mixed-Use Center) and Residential (Complimentary Zoning District R1B, R2, R3 & Mixed-Use Neighborhood). Mr. Cook stated that once approved by the Turtlecreek Township Board, it will go to the County Commissioners for approval as part of the comprehensive plan. Mrs. Boggs noted this is just future land use and does not change any current zoning. Mr. Sams stated that the proposal should be brought to the Turtlecreek West Focus Group committee. Mr. Cook agreed to schedule the group.

Department Reports:

Fire/EMS:

Jon Paul Campbell, Fire Chief, informed the Board that a position for Battalion Chief has been posted and he recommends Michael Smith to fill the position effective August 29, 2025 at the rate of \$32.00 per hour. This position will be a career firefighter position that will pay into Ohio Police & Fire Fund retirement system. Additionally, Mr. Smith will be allowed 240 hours of sick time to transfer upon verification from his previous employer. Mr. Cropper made a motion, seconded by Mr. Sams to approve hiring Michael Smith as stated above. All present voiced a "YEA" vote and the motion passed with **Resolution 25-08-08**. (A copy of the Resolution is included in the minutes.)

Chief Campbell informed the Board that Neil Arsenio, FFII/Paramedic, is due a payroll step increase per the union contract effective September 6, 2025 at the rate of \$24.72 per hour. Mr. Sams made a motion, seconded by Mr. Cropper to approve the payroll increase for Mr. Arsenio as stated above. All present voiced a "YEA" vote and the motion passed with **Resolution 25-08-09**. (A copy of the Resolution is included in the minutes.)

Chief Campbell stated that there is still one open position posted for a Battalion Chief that will close on September 4th.

Road and Bridge:

Kenny Hickey, Road and Maintenance Supervisor, asked Mrs. Boggs to talk about the Stonewall Subdivision stormwater concerns. Mrs. Boggs stated that they met with the Warren County Engineer's office regarding the Stonewall subdivision regarding the steps and plans needed. The Engineer's office and Mr. Hickey will determine what needs to be done with curbs, sidewalks, catch basins, ramps and then have camera work done to see inside the pipes. They hope to have something back to us by December. The cost is estimated to be around \$5 million. This subdivision is 70 years old and the pipes are galvanized steel which is failing.

Mr. Hickey informed the Board that our dump truck incurred damage while at the Melvin Stone business. The cost of the repair will be \$3,544.80 with Frank's Heavy-Duty Collision making the repairs. Melvin Stone will be reimbursing the Township for the cost of the repairs. Mr. Sams made a motion, seconded by Mr. Cropper to approve the cost of repair of the dump truck in the amount of \$3,544.80 to Frank's Heavy-Duty Collision. All present voiced a "YEA" vote and the motion was passed.

Mr. Hickey informed the Board that the roads being chip sealed tomorrow include Alberton Place, Harbor Estates and Pointe View.

Economic Development:

Jennifer Patterson, Township Economic Development Director/ Assistant Township Administrator, updated the Board on Duke Energy's Turtlecreek application for additional natural gas capacity that has been approved. This is in the 741, Bunnell Rd and Route 42 area to increase capacity running transmission lines to Lebanon. PUCO has approved this.

Mrs. Patterson gave an update to the Board regarding Southern Tire Mart and the proposed architectural design for the building. Mrs. Patterson was informed that Southern Tire Mart has adopted a new corporate branding of beige and black. This is different than the previously approved design that was more like the Flying J with a partial stone front. Mr. Cropper asked if tires will be kept inside out of sight or at least screened. Mrs. Patterson will get more information regarding this issue. Mr. Sams stated that the County architectural review board may be of assistance.

Mrs. Patterson brought forth a discussion regarding SHPO (State Historic Preservation Office). SHPO can come into any major infrastructure project, stop the project as they identify historic places and archaeological sites. They do not have a time limit and the project pays for the cost. DSD is looking at a possible approach to try and get traction with the Greentree Road roundabout. Mrs. Patterson stated that the port authority from several counties maybe able to assist and also perhaps state level elected officials could help. Mr. Sams stated that the Ohio Township Association may be of help as well.

Mrs. Patterson gave the Board an update on the training feedback on ethics training and public records training for township employees. The training was well received and the feedback was very positive.

Mrs. Patterson gave a follow up on the communication pillars for the Board to review. Mr. Sams requested a work session to complete this. Mrs. Patterson will schedule it.

Administration:

Tammy Boggs, Township Administrator, brought forth a discussion regarding the National Opioid settlement with Purdue and the Sackler Family and asked if the Board would like the Township to participate. The Board was agreeable and asked what uses are allowed. Mrs. Boggs will work with legal counsel to look for other uses other than Narcan which is currently what it is used for. Mr. Sams made a motion, seconded by Mr. Cropper to approve the township administrator to sign the required documents to participate in the settlement described above. All present voiced a "YEA" vote and the motion passed with **Resolution 25-08-10**. (A copy of the Resolution will be included in the minutes.)

Mrs. Boggs informed the Board that she received a letter from Warren County Zoning Appeals for a conditional use and site plan review for Jeff Carroll. This is a secondary dwelling at 1285 Stubbs Mill Rd for a 576 square foot cabin to be set behind the house and near the barn. The Board asked Mrs. Boggs to request that this dwelling be non rental and follow the zoning code. (A letter will be sent to Warren County Zoning Appeals stating this information).

Mrs. Boggs informed the Board that a risk control survey was completed by KLA Risk Consulting and provided recommendations for the township. Two recommendations have been instituted as advised. With regard to personal use of the maintenance bays, these will only be used by Township employees for Township vehicle use. Additionally only township staff will be allowed to use the fitness center equipment. Mr. Sams made a motion, seconded by Mr. Cropper to approve the motion as stated above. All present voiced a "YEA" vote and the motion was passed.

Mrs. Boggs informed the Board that she recently met with Warren County and Mark Fisher from the Cincinnati Zoo regarding the landscape buffers for property on Hamilton Road. Mr. Fisher has 2 weeks to submit his plan to regional planning. This is the area near the solar fields. Mrs. Boggs had contact with neighbors and updated them on this information. Mrs. Boggs informed the Board that assessments will begin next year for the solar panels.

Mrs. Boggs had previously provided the Board with an updated Organizational Chart for the Township and requested approval. Mr. Cropper made a motion, seconded by Mr. Sams to adopt the organizational chart for the Township. All present voiced a “YEA” vote and the motion passed with **Resolution 25-08-11.** (A copy of the Resolution will be included in the minutes.)

Mrs. Boggs requested ratification for expenditures authorized by Township Administrator or Township Officer or Employee authorized by Township Administrator in the cumulative amount of \$860.92. The purchases are \$257.62 from Bane-Welker, \$6.49 from Amazon, \$127.55 from The Home Depot, \$25.00 from Ohio Fire Chiefs’ Association, \$163.21 from Kelly’s, \$31.44 from Kroger, \$9.99 from CrashPlan, \$6.75 from BMV, \$117.30 from Firebirds and \$117.30 from Costco. Mr. Sams made a motion, seconded by Mr. Cropper, to subsequently approve the expenditures in the cumulative amount of \$860.92. All present voiced a “YEA” vote and the motion passed with **Resolution 25-08-12.** (A copy of the Resolution will be included in the minutes.)

Mrs. Boggs informed the Board that she will be out on vacation next week.

Mrs. Boggs informed the Board that she was asked by Scott Brunka to be part of the Warren County Fairground Property Masterplan Stakeholder Committee. The Board was agreeable to this request.

General Reports:

IN:
Warren County Commissioners Summer 2025 Update.
Resolution from Warren County Commissioners regarding annexation of the Schwartz property.
Email from Ms. Irons regarding traffic concerns on Stubbs Mill and Shawhan.
Email from Ms. Duley regarding a traffic light at Route 48 and Turtlecreek Subdivision.

OUT:
Letter to residents regarding chip seal process for the township.
Email out to Five Star Roof regarding status of township project.
Letter to Conor Deutschle regarding job offer letter.
Email to Drees Homes regarding road repairs.
Letter to Mr. Smith regarding job offer.
Letter to Ohio Ethics Commission requesting an opinion.
Letter to Ms. Chambers regarding high weeds at 6314 Nickel Road.
Email to Ms. Irons regarding her traffic concerns and that she will need to contact the Warren County Engineer’s Office.
Email to Ms. Duley that her question regarding a traffic light at Route 48 and Turtlecreek Subdivision would be handled by ODOT.

Fiscal Officer Reports:

The Fiscal Officer presented the bills, which were due, and the following checks were approved and signed. Check Nos. 36803 through 36825 and Vouchers 972-2025 through 1037-2025. (Listing to follow)

The Fiscal Office reported the following income from:

Post Date	Transaction Date	Receipt Number	Source	Account Code	Total Receipt	Purpose
8/18/25	8/19/25	874-2025	WILMINGTON TRUST NATIONAL OPIOIDS SETTLE	2903-404-0000	\$819.11	DISTRIBUTOR PAYMENT 5
					\$819.11	
8/18/25	8/19/25	875-2025	CITY OF LEBANON	1000-591-0007	\$4,500.93	1ST QTR 2025JEDD INCOME TAX PAYMENT
8/18/25	8/19/25	876-2025	CITY OF LEBANON	1000-591-0007	\$7,753.74	2ND QTR 2025 JEDD INCOME TAX PAYMENT
					\$12,254.67	
8/18/25	8/19/25	877-2025	NAVIA BENEFIT SOLUTIONS INC	1000-892-0000	\$200.00	REIMBURSEMENT FOR DUPLICATE ADMIN FEE
					\$200.00	

Post Date	Transaction Date	Receipt Number	Source	Account Code	Total Receipt	Purpose
8/18/25	8/25/25	878-2025	W FRAUENKNECHT	2041-302-0000	\$600.00	GRAVE OPEN/CLOSE W FRAUENKNECHT SECT 40 LOT 1
					\$600.00	
8/18/25	8/25/25	884-2025	CINCINNATI BELL	1000-303-0000	\$1,761.60	2ND QTR 2025 FRANCHISE FEE (DIRECT DEPOSIT)
					\$1,761.60	
8/11/25	8/18/25	855-2025	ANTHEM BLUE	2191-299-0000	\$584.06	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/11/25	8/18/25	856-2025	CGS	2191-299-0000	\$3,032.92	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/11/25	8/18/25	857-2025	ANTHEM BLUE	2191-299-0000	\$3,608.09	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/12/25	8/18/25	858-2025	HUMANA	2191-299-0000	\$224.01	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/12/25	8/18/25	859-2025	CGS	2191-299-0000	\$477.81	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/12/25	8/18/25	860-2025	UNITED HEALTHCARE	2191-299-0000	\$676.19	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/13/25	8/18/25	861-2025	ANTHEM BLUE	2191-299-0000	\$113.84	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/13/25	8/18/25	862-2025	HUMANA	2191-299-0000	\$119.70	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/13/25	8/18/25	863-2025	HNB-ECHO	2191-299-0000	\$340.25	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/14/25	8/18/25	864-2025	US TREASURY DEPT OF VA	2191-299-0000	\$386.92	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/15/25	8/18/25	865-2025	HWHO	2191-299-0000	\$230.89	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/15/25	8/18/25	866-2025	UHC COMMUNITY	2191-299-0000	\$259.15	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/15/25	8/18/25	867-2025	AARP SUPPLEMENTAL	2191-299-0000	\$464.07	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/15/25	8/18/25	868-2025	STATE OF OHIO	2191-299-0000	\$9,001.80	LIFE SQUAD SERVICES WCI 2ND QTR 2025 (DIRECT DEPOSIT)
8/15/25	8/18/25	869-2025	ERIE INSURANCE COMPANY	2191-299-0000	\$1,060.00	LIFE SQUAD SERVICES
8/11/25	8/18/25	870-2025	TRANSAMERICA LIFE INSURANCE CO	2191-299-0000	\$119.70	LIFE SQUAD SERVICES
8/11/25	8/18/25	871-2025	BLUE CROSS BLUE SHIELD OF NORTH CAROLINA	2191-299-0000	\$120.62	LIFE SQUAD SERVICES
8/11/25	8/18/25	872-2025	NEW ERA LIFE INSURANCE COMPANY	2191-299-0000	\$120.80	LIFE SQUAD SERVICES
8/13/25	8/18/25	873-2025	CORVEL OHIO MCO	2191-299-0000	\$930.53	LIFE SQUAD SERVICES
8/18/25	8/25/25	879-2025	M HASH	2191-299-0000	\$113.66	LIFE SQUAD SERVICES
8/22/25	8/25/25	880-2025	D GRADY	2191-299-0000	\$260.00	LIFE SQUAD SERVICES
8/18/25	8/25/25	881-2025	AETNA	2191-299-0000	\$481.21	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/18/25	8/25/25	882-2025	CGS	2191-299-0000	\$1,258.43	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/18/25	8/25/25	883-2025	ANTHEM BLUE	2191-299-0000	\$1,331.42	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/19/25	8/25/25	887-2025	HWHO	2191-299-0000	\$172.46	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/19/25	8/25/25	888-2025	HUMANA	2191-299-0000	\$218.63	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/19/25	8/25/25	889-2025	UNITED HEALTHCARE	2191-299-0000	\$383.17	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/19/25	8/25/25	890-2025	AETNA	2191-299-0000	\$463.27	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/19/25	8/25/25	891-2025	CGS	2191-299-0000	\$520.85	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/19/25	8/25/25	892-2025	BUCKEYE COMMUNITY	2191-299-0000	\$649.90	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/20/25	8/25/25	893-2025	CGS	2191-299-0000	\$409.32	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/21/25	8/25/25	894-2025	UNITED HEALTHCARE	2191-299-0000	\$325.99	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/21/25	8/25/25	895-2025	GAINWELL	2191-299-0000	\$341.77	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/21/25	8/25/25	896-2025	CGS	2191-299-0000	\$782.76	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/22/25	8/25/25	897-2025	AARP SUPPLEMENTAL	2191-299-0000	\$116.22	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/22/25	8/25/25	898-2025	CGS	2191-299-0000	\$215.89	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/22/25	8/25/25	899-2025	UNITED HEALTHCARE	2191-299-0000	\$290.12	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/25/25	8/25/25	900-2025	ANTHEM BLUE	2191-299-0000	\$977.60	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
8/25/25	8/25/25	907-2025	CGS	2191-299-0000	\$2,626.58	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
					\$33,810.60	
8/25/25	8/25/25	901-2025	STATE OF OHIO	1000-533-0000	\$272.30	35% OF LICENSING FEE DISTRIBUTION 8-25-25 (DIRECT DEPOSIT)
					\$272.30	
8/18/25	8/25/25	885-2025	WARREN COUNTY AUDITOR, MATT NOLAN	1000-532-0000	\$964.85	LOCAL GOVT HB62 AUGUST 2025 (DIRECT DEPOSIT)
8/18/25	8/25/25	886-2025	WARREN COUNTY AUDITOR, MATT NOLAN	1000-532-0000	\$8,010.88	LOCAL GOVT AUGUST 2025 (DIRECT DEPOSIT)
8/25/25	8/25/25	902-2025	WARREN COUNTY AUDITOR, MATT NOLAN	2231-592-0000	\$2,411.25	NEW \$5 PERMISSIVE AUTO JULY 2025 (DIRECT DEPOSIT)
8/25/25	8/25/25	903-2025	WARREN COUNTY AUDITOR, MATT NOLAN	2011-536-0000	\$2,515.41	MOTOR VEHICLE LICENSE TAX JULY 2025 (DIRECT DEPOSIT)
8/25/25	8/25/25	904-2025	WARREN COUNTY AUDITOR, MATT NOLAN	2021-537-0000	\$2,601.28	CENTS PER GALLON AUGUST 2025 (DIRECT DEPOSIT)
8/25/25	8/25/25	905-2025	WARREN COUNTY AUDITOR, MATT NOLAN	2231-104-0000	\$10,448.75	OLD \$5 PERMISSIVE AUTO TAX JULY 2025 (DIRECT DEPOSIT)
8/25/25	8/25/25	906-2025	WARREN COUNTY AUDITOR, MATT NOLAN	2021-537-0000	\$20,981.16	GAS EXCISE TAX AUGUST 2025 (DIRECT DEPOSIT)
					\$47,933.58	

Other Business:

None.

Visitor Concerns:

None.

Trustee Reports:

Mr. Jones asked about the AFG grant. Chief Campbell said we have not heard anything yet.

Mr. Jones had previously planned on going on the Warren County DC Fly In, but has a scheduling conflict. After some discussion the Board decided to allow Mrs. Patterson to take his spot.

There being no further business, Mr. Sams made a motion, seconded by Mr. Cropper, to adjourn the meeting. All present voiced a “YEA” vote and the motion passed.

The next regular meeting is scheduled for September 8, 2025 at 7:00 P.M.

Signed: _____Chairman of the Board

Attest: _____Fiscal Officer

RESOLUTION 25-08-08
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO

**RESOLUTION TO HIRE MICHAEL SMITH,
EFFECTIVE AUGUST 29, 2025
AS A BATTALION CHIEF**

WHEREAS, a position of “Battalion Chief” has been created within the Turtlecreek Township Fire Department/Emergency Medical Service, and

WHEREAS, the Fire Chief of Turtlecreek Township Fire Department/Emergency Medical Service has recommended that Michael Smith be hired as a Battalion Chief and this position will be a career firefighter position that will pay into Ohio Police & Fire Fund retirement system; and

WHEREAS, upon verification of sick time the township will transfer 240 hours of sick time to a bank. The 240 hours will be available for Michael Smith’s use but at no time will the township allow the hours to be cashed out; and

NOW THEREFORE BE IT RESOLVED, the Board of Trustees of Turtlecreek Township, Warren County, Ohio hereby approves the hiring of Michael Smith for the position of Battalion Chief, effective August 29, 2025 at the rate of \$32.00 per hour.

Mr. Cropper moved for adoption of the foregoing resolution, seconded by Mr. Sams. All voiced a “YEA” vote and the resolution passed.

Adopted this 26th day of August, 2025

Signed:	_____	“YEA”
	_____	“YEA”
	_____	“YEA”
Attest:	_____	Chief Fiscal Officer

**RESOLUTION 25-08-09
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESOLUTION AUTHORIZING THE PAY
INCREASE FOR NEIL ARSENIO EFFECTIVE SEPTEMBER 6, 2025**

WHEREAS, the Fire Chief has notified the Board of Trustees of Turtlecreek Township, Warren County, Ohio that Neil Arsenio has received his Step 2 level for pay; and

WHEREAS, per the SERB contract 2023-MED-08-0638 the rate of pay for the Step 2 Level FFII/Paramedic is \$24.72 per hour; and

WHEREAS, the new rate of pay of \$24.72 will be effective with the September 6, 2025 payroll cycle, and

NOW THEREFORE, BE IT RESOLVED, by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that the pay increase for Neil Arsenio to \$24.72 per hour will be effective with pay period begin date of September 6, 2025.

Resolution was initiated by Mr. Sams and seconded by Mr. Cropper. All voiced a “YEA” vote and the motion was passed.

Adopted this 26th day of August, 2025.

Signed:	_____	“YEA”
	_____	“YEA”
	_____	“YEA”
Attest:	_____	Chief Fiscal Officer

**RESOLUTION 25-08-10
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESOLUTION TO AUTHORIZE TAMMY BOGGS,
TURTLECREEK TOWNSHIP ADMINISTRATOR,
TO SIGN PAPERWORK FOR THE
NATIONAL OPIOID SETTLEMENT WITH
PURDUE PHARMA L.P. AND THE SACKLER FAMILY**

WHEREAS, the Board of Trustees of Turtlecreek Township, Warren County, Ohio approved the participation in the settlement for the National OPIOID Settlement with Purdue Pharma L.P. and the Sackler Family; and

WHEREAS, the Board of Trustees of Turtlecreek Township, Warren County, Ohio have authorized the township administrator, Tammy Boggs to sign all required documents to participate in the settlement agreement; and

THEREFORE, by motion of Mr. Sams and seconded by Mr. Cropper the above resolution was approved. All voiced a “YEA” vote and the resolution passed.

Adopted this 26th day August, 2025

Signed:	_____	” YEA”
	_____	“YEA”
	_____	“YEA”
Attest:	_____	Chief Fiscal Officer

**RESOLUTION 25-08-11
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

WHEREAS, the Board of Trustees of Turtlecreek Township, Warren County, Ohio have a need to adopt an organizational chart for the township; and

WHEREAS, the Board of Trustees of Turtlecreek Township, Warren County, Ohio would recommend the adoption of the attached organizational chart (Attachment “A”); and

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the organizational chart for Turtlecreek Township as defined in Attachment “A”.

Resolution was initiated by Mr. Cropper and seconded by Mr. Sams. All voiced a “YEA” vote and the motion was passed.

Adopted this 26th day of August, 2025

Signed:	_____	“YEA”
	_____	“YEA”
	_____	“YEA”
Attest:	_____	Chief Fiscal Officer

**TURTLECREEK TOWNSHIP BOARD OF TRUSTEES
WARREN COUNTY, OHIO**

Resolution Number: 25-08-12 Date of Resolution: August 26, 2025

**TOPIC OF RESOLUTION: BOARD RESOLUTION SUBSEQUENTLY APPROVING
EXPENDITURES NOT EXCEEDING TWENTY-FIVE HUNDRED DOLLARS BY TOWNSHIP
ADMINISTRATOR OR TOWNSHIP OFFICER OR EMPLOYEE AUTHORIZED BY TOWNSHIP
ADMINISTRATOR**

RESOLUTION

WHEREAS, this Board adopted Resolution Number 16-04-12, dated April 26, 2016, authorizing the Township Administrator to incur obligations on behalf of the Township not to exceed Two Thousand Five Hundred Dollars, and further authorizing the Township Administrator to authorize other Township Officers and Employees to incur obligations on behalf of the Township not to exceed Two Thousand Five Hundred Dollars; and,

WHEREAS, pursuant to section 507.11 (A) of the Ohio Revised Code, and Section 3 of the aforementioned Resolution, the obligations incurred by the Township Administrator on behalf of the Township, or that the Township Administrator authorizes a Township Officer or Employee to incur, shall be subsequently approved by adoption of formal resolution of this Board at the next regularly scheduled Board meeting after receipt by the Township Fiscal Officer of proper voucher for the obligation or obligations incurred; and,

WHEREAS, this Board has been notified by the Township Fiscal Officer she is in receipt of a proper voucher or vouchers for obligations incurred by the Township Administrator or authorized Township Officer or Employees, a copy or copies of which are attached hereto.

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, at least a majority of all Trustees casting a vote concur as follows:

Section 1. This Board does hereby subsequently approve the obligations incurred by the Township Administrator or Township Officer or Employees on behalf of the Township, a copy or copies of the vouchers of which are attached hereto.

Section 2. That the Board is acting in its administrative capacity in adopting this Resolution.

Section 3. That the recitals contained within the Whereas Clauses set forth above are incorporated by reference herein.

Section 4. That it is found and determined that all formal actions of the Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Board in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Mr. Sams moved adoption of the foregoing Resolution, being seconded by Mr. Cropper. Upon call of the roll, the following vote resulted:

Mr. Jones	YEA
Mr. Cropper	YEA
Mr. Sams	YEA

Resolution adopted this 26th day of August, 2025.

CERTIFICATION:

The undersigned does hereby certify that the foregoing is a true and accurate copy of the above Resolution adopted on the aforementioned date by the Board of Township Trustees.

SIGNATURE: _____

NAME: Amanda K. Childers

TITLE: Fiscal Officer

DATE: _____

End of Minutes.